

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting March 26, 2018 at 7:30 p.m.
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on March 14, 2018.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

	Present	Absent	Time of Arrival after meeting has been called to order
Ms. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Lana Brennan			
Mrs. Mary Beth Brooks			
Mrs. Alicia Demmerle			
Dr. Jeffrey Foy			
Mr. Kevin Maloy			
Mrs. Alissa Olawski			
Mrs. Yehara Raddalgoda			

Present: *District Administrators:*

_____ Dr. Pamela C. Fiander, Superintendent of Schools

_____ Mr. Edward F. McManus, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: _____ was appointed Process Guardian.

PRESIDENT'S COMMENTS/REPORT

CTMS Presentation - The Great Energy Debate

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items 18-SU-026 through 18-SU-028

Dr. Fiander will present the following to the Board of Education:

1. Enrollment Report - 1269
2. Suspension Report
 - (2) - ½ day In-School Suspensions - RVS
3. Monthly Report
4. Preliminary 2018-2019 Budget Presentation

Action 18-SU-026:

***BE IT RESOLVED** that the Board of Education hereby accepts the enrollment and suspension reports of the Superintendent as presented.*

Action 18-SU-027:

***BE IT RESOLVED** that the Board of Education hereby affirms the first reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 98849*
- *HIB Report Tracking Number 99084*
- *HIB Report Tracking Number 119478*
- *HIB Report Tracking Number 119670*

Action 18-SU-028:

***BE IT RESOLVED** that the Board of Education hereby affirms the second reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 78270*
- *HIB Report Tracking Number 78309*
- *HIB Report Tracking Number 78399*
- *HIB Report Tracking Number 78467*
- *HIB Report Tracking Number 78477*
- *HIB Report Tracking Number 98720*

Board of Education Roll Call Vote

	<u>Mrs. Brennan</u>	<u>Mrs. Brooks</u>	<u>Mrs. Demmerle</u>	<u>Dr. Foy</u>	<u>Mr. Maloy</u>	<u>Mrs. McLaughlin</u>	<u>Mrs. Olawski</u>	<u>Mrs. Raddalgeda</u>	<u>Ms. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 18-BA-030 through 18-BA-033

Informational:

- The date of the Board of Education's next regular meeting is scheduled for Monday, April 30, 2018 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

Action 18-BA-030:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

February 26, 2018

Executive Session

February 26, 2018

Action 18-BA-031:

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending February 28, 2018.*

Action 18-BA-032:

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the period ending February 28, 2018.*

Action 18-BA-033:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of February 28, 2018; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Mrs. Demmerle	Dr. Foy	Mr. Maloy	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE REPORTS**FACILITIES/FINANCE:**

Kevin Maloy- Chair; Alissa Olawski, Maria Grant, Lana Brennan

Action Items 18-FF-146 through 18-FF-159

Action 18 FF-146

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$2,758,802.68 for the period ending March 26, 2018.*

Action 18-FF-147:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #6471 "School District Travel." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
Kerry Mueller	HIB Update, North Hunterdon HS	3/16/18	\$150	OMB	N/A
Kendra Squindo	HIB Update, North Hunterdon HS	3/16/18	\$150	OMB	N/A
Brent Ruge	Social Media and Cyberbullying Issues, New Providence, NJ	4/17/18	\$150	OMG	N/A

Action 18-FF-148:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

Employee	Program Title	Location	Date
Rita Russomano	Number Systems	Raritan Valley Community College	Summer 2018

Action 18-FF-149:

BE IT RESOLVED that the Board of Education hereby approves the donation of technology equipment per the attached list to the New Jersey Boys State Foundation, a 501(c)3 organization, in the amount of \$19,200, for use in the American Legion Jersey Boys State program to enhance the education of young men about the duties, privileges, rights and responsibilities of American citizenship.

Action 18-FF-150:

BE IT RESOLVED, that the Board of Education hereby approves Alexander Road Associates to administer an outside psychiatric assessment for SID #4838554343 during the 2017-2018 school year for a fee of \$595.00.

Action 18-FF-151:

***BE IT RESOLVED**, that the Board of Education hereby approves Hunterdon Medical Center to administer a neurodevelopmental assessment for SID #8816841503 during the 2017-2018 school year for a fee of \$927.*

Action 18-FF-152:

***BE IT RESOLVED**, that the Board of Education hereby approves Hunterdon Medical Center to administer a neurodevelopmental assessment for Student #210266 during the 2017-2018 school year for a fee of \$927.*

Action 18-FF-153:

***BE IT RESOLVED**, that the Board of Education hereby approves Rutgers University Behavioral Health Care provide home instruction to SID #6939190620 beginning February 24, 2017 until the end of the 2018 school year, up to 10 hours a week at an hourly rate of \$28.62.*

Action 18-FF-154:

***BE IT RESOLVED**, that the Board of Education hereby approves the request for a shared service with Union Township for home ABA services and consultations for SID #2831872766 for the 2017/2018 school year at the following hourly rate:*

Julie Tepper: \$52.74 per hour

Action 18-FF-155:

***BE IT RESOLVED** that the Board of Education hereby approves a contract with Staff Development Workshops, Inc. to provide seventeen days of Literacy Professional Development and Coaching for 2nd through 8th grade teachers for the 2018/19 school year in the amount of \$28,900.*

Action 18-FF-156:

***BE IT RESOLVED** that the Board of Education hereby approves the following resolution adopting the 2018/19 Tentative Proposed Budget.*

***BE IT RESOLVED** that the tentative budget be approved for the 2018/19 school year using the 2018/19 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said tentative budget in the Hunterdon Democrat in accordance with the form prescribed by the State Department of Education and according to law; and;*

	<i>General Fund</i>	<i>Special Revenues</i>	<i>Debt Service</i>	<i>TOTAL</i>
<i>2018/19 Total Expenditures</i>	\$26,977,817	\$298,732	\$ 2,100,106	\$29,376,655
<i>Less: Anticipated Revenues</i>	\$ 3,485,497	\$298,732	\$ --	\$ 3,784,229
<i>Taxes to be Raised</i>	\$23,492,320		\$2,100,106	\$25,592,426

BE IT FURTHER RESOLVED, that a public hearing be held at the Clinton Township Middle School Auditorium, 34 Grayrock Road, Clinton, New Jersey on April 30, 2018 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2018/19 school year.

WHEREAS, the Clinton Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A: 23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board, and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A: 23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable, as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(b)1, to a maximum expenditure of \$85,000 for all staff and board members.

Action 18-FF-157:

BE IT RESOLVED that the Board of Education hereby approves a contract with Dr. Murray S. Peyton for a Demographic Study of the Clinton Township School District in the amount of \$2,500.

Action 18-FF-158:

BE IT RESOLVED that the Board of Education hereby authorizes the School Business Administrator to issue a request for proposal (RFP) for a district auditing firm for the 2017-2018 school year.

Action 18-FF-159:

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent to seek an outside firm to conduct a security audit of the District's schools.

Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Mrs. Demmerle	Dr. Foy	Mr. Malov	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL/NEGOTIATIONS:

Personnel: Alissa Olawski – Chair; Rachel McLaughlin, Maria Grant, Alicia Demmerle

Negotiations: Maria Grant - Chair; Kevin Maloy, Alissa Olawski

Action Items 18-PN-217 through 18-PN-231

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 18-PN-217:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the retirement of Lorraine Dul, SRS - Teacher – Preschool Inclusion, effective June 30, 2018.

Action 18-PN-218:

BE IT RESOLVED that the Board of Education hereby approves the following Hunterdon County Polytech students to complete 35 hour internships each at PMG between March 27 and May 18, 2018, placed with ***Kristina Schultz, Roberta Grambor and Lisanne Bartram:***

1. *Brianna Clemente*
2. *Gianna Buffa*

Action 18-PN-219:

BE IT RESOLVED that the Board of Education hereby approves ***Rich Tarriff*** as Theater Manager for the 2017/2018 school year to be paid at the specified hourly rate of \$31.80 for the following facility event: *Prestige Dance Company on February 24th & February 25th, 2018.*

Action 18-PN-220:

BE IT RESOLVED that the Board of Education hereby approves *Kayla Parker*, a student from Kean University, to be placed with cooperating teacher, ***Donald Helmstetter***, for field experience (full day-five days a week) at Clinton Township Middle School during the Spring 2018 (on/or around March 19 - May 30) pending approved paperwork.

Action 18-PN-221:

BE IT RESOLVED that the Board of Education hereby approves the following job description:

- *Transportation Liaison B-4*

Action 18-PN-222:

BE IT RESOLVED that the Board of Education hereby approves the employment of ***Leonora Possumato***, 0.64 Teacher Assistant at SRS, Step 11-12, BA, \$16,163.20 (pro-rated to start date), effective or about April 5, 2018 for the 2017/2018 school year (replacement for 0.5 Dawn Hauck at SRS) pending approved paperwork.

Action 18-PN-223:

BE IT RESOLVED that the Board of Education hereby approves the employment of ***Hayley Saville***, Teacher Assistant at SRS, Step 0-1, BA, \$22,850 (prorated to start date), effective on or about March 27, 2018 for the 2017/2018 school year (replacement for J. McMillan) pending approved paperwork.

Action 18-PN-224:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Susan Tavarez**, Teacher Assistant at SRS, Step 3-4, BA, \$23,430 (prorated to start date), to begin on or about April 3, 2018 for the 2017/2018 school year (new position per IEP needs) pending approved paperwork.

Action 18-PN-225:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Samantha Bori**, 0.64 Teacher Assistant at SRS, Step 0-1, BA, \$14,624 (pro-rated to start date), to begin on or about April 9, 2018 for the 2017/2018 school year (new position per IEP needs) pending approved paperwork.

Action 18-PN-226:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Erin Connors**, Teacher Assistant at SRS, Step 2, BA, \$23,140 (prorated to start date), to begin on or about April 18, 2018 for the 2017/2018 school year (new position per IEP needs) pending approved paperwork.

Action 18-PN-227:

BE IT RESOLVED that the Board of Education hereby approves the following individuals as CTMS Ski Club co-advisors, for the 2017/2018 school year, with a \$3,000 stipend to be funded from the proceeds of the activity itself, stipend breakdown as follows:

<i>Ski Club</i>	<i>Stipend</i>	<i>Employee</i>
<i>Co-Advisor</i>	<i>\$1,500</i>	<i>Ellen Jacobsen</i>
<i>Co-Advisor</i>	<i>\$1,500</i>	<i>Brent Ruge</i>

Action 18-PN-228:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-178 (January 22, 2018) to reflect a change to the end date of Disability Leave of Absence for **Suzanne Molyneux**, SRS Teaching Assistant, from March 30, 2018 to April 9, 2018.

Action 18-PN-229:

BE IT RESOLVED that the Board of Education hereby amends prior motion 18-PN-181 (January 22, 2018) to reflect a change to the end date of Disability Leave of Absence for **Debra Krupp**, Human Resources Coordinator/Transportation Liaison, from March 23, 2018 to March 29, 2018 with a return to work date of April 3, 2018.

Action 18-PN-230:

BE IT RESOLVED that the Board of Education hereby approves **Diane Hanley** to work up to 36 additional hours to cover responsibilities for the Office of Human Resources from February 12 - April 2, 2018, at an hourly rate of \$32.21.

Action 18-PN-231:

BE IT RESOLVED that the Board of Education hereby approves **Jean Kinhead** to provide Home Instruction to SID #7867179001 beginning March 27, 2018 until the end of the school year. Not to exceed 5 hours a week, to be paid at the specified rate of \$28.62 per hour.

Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Mrs. Demmerle	Dr. Foy	Mr. Maloy	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Yehara Raddalgoda, Jeffrey Foy, Mary Beth Brooks

Action Items 18-PC-035 through 18-PC-037

Action 18-PC-035:

BE IT RESOLVED that the Board of Education hereby approves the second reading and adoption of the following policies and regulation, as presented to the Board on February 26, 2018 as follows:

Policy

8505 - Wellness and Nutrition

5118 - Foster Care and Educational Stability

Regulation

5118 Foster Care and Educational Stability

Action 18-PC-036:

BE IT RESOLVED that the Board of Education hereby approves the following field trip(s) (at board expense):

April 21, 2018	Bridgewater Middle School	Robotics Club	Ms. Waddell
	Bridgewater, NJ 08807		

Action 18-PC-037:

***BE IT RESOLVED** that the Board of Education hereby approves the first reading of the following new policy:*

Policy 2431.1 - Athletic Teams-Team Size Guidelines

Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Mrs. Demmerle	Dr. Foy	Mr. Maloy	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

FEASIBILITY OF SCHOOL CLOSING

Maria Grant – Chair; Rachel McLaughlin, Jeff Foy, Mary Beth Brooks

OLD BUSINESS**NEW BUSINESS****SECOND RECOGNITION OF THE PUBLIC**

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

***WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and*

***WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

***WHEREAS**, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality reviewing hearing information before the Board pursuant to N.J.S.A. 18A:37-13.2 et. seq., Superintendent's evaluation, and;*

***WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.*

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

Action may be taken upon return.

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain; _____ Absent)

***BE IT RESOLVED** that the Board of Education hereby approves reconvening the regular Board meeting.*

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain; _____ Absent)

ADJOURNMENT

Action 18-AJ-013:

***BE IT RESOLVED** that the Board of Education hereby adjourns this meeting.*

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)